

Piraeus, 21/09/2023

## INVITATION FOR SUBMITTING OFFERS

Piraeus Port Authority S.A. is interested in proceeding with the annual procurement of lubricants for PPA S.A. Engineering Department's machinery, in accordance with the attached list of lubricants, terms and requirements, of budget 105.256,06 euros.

Award criterion shall be the **lowest price per item** for the entire described lubricants list.

Interested parties are invited to submit their offer (alternative/second offers are excluded) until **Friday, 6<sup>th</sup> of October 2023 at 16:00**, by email to the following email address: [offersubmission@olp.gr](mailto:offersubmission@olp.gr).

Offer submission will be completely electronically through email as follows:

1. Each offer should consist of two (2) individual folders: **a.** the technical offer including any participating documentation needed according to tender terms and **b.** the financial offer which should be protected with separate/different passwords. The passwords will be sent to PPA separately at each evaluation stage of the tender to a specific e-mail which will be notified by the PPA to all participants.

The offers' files **only** (not the passwords) should be sent directly to Procurement Department by the candidates at the following e-mail: [offersubmission@olp.gr](mailto:offersubmission@olp.gr). before the tender's expiry deadline with the indication: "*Annual procurement of lubricants for PPA S.A. Engineering Department's machinery*". The maximum acceptable size of each electronic offer should be 5-7 Mbytes, while the acceptable type of offers' compression is .zip (not .rar)

2. On the date and time of each evaluation stage (i.e. participating documentation – if applicable, technical evaluation, financial evaluation), the requested passwords **only** (different password for each stage) should be sent to the group email which will be notified by the PPA to all participants in due time with the indication: "*Annual procurement of lubricants for PPA S.A. Engineering Department's machinery*".

Within the technical offer the following must be included:

- Full business profile (i.e. company profile presentation, company organization, size & capabilities, offered products, customers, previous collaborations etc.)
- Recent Economic Data proving financial adequacy (i.e. tax certificate, published financial statements etc.),
- Description of all offered products (lubricants),
- Relevant compliance (of the candidate) with quality standards must be included.

Candidates also have to read carefully the attached List of Lubricants & Requirements – Terms file, for more information regarding their technical offer's content.

Interested Parties may receive additional information or clarifications in relation to this Invitation for Submitting Offers, until ...3... days included, prior to the expiry of the time limit for offers submission, by submitting questions in writing to the Procurement Dpt via e-mail at [procurement@olp.gr](mailto:procurement@olp.gr).

For PPA S.A.  
DCEO

Qu Shengbin

### Attached:

- List of Lubricants & Requirements – Terms